

Reimbursement Request

Cub Scout Pack **424**, Merrimack, NH

I, _____, request reimbursement from Cub Scout Pack 424 for expenses incurred as a result of conducting official Pack business.

The reimbursement requested is in the amount of \$_____, receipt(s) for which are attached to this form. These expenses were incurred for the benefit of the Pack for the following specific purposes:

_____.

Select a delivery option below:

- Please mail a check to me at the following address:

Name: _____

Addr: _____

Phone: _____

- If you desire to pick up the check:

You may pick up a check at: 34 Hillside Terrace. There is a black mailbox on the front porch with a "Pack 424" label on it. You may pick up any items from this box. ***Please allow one week after request is delivered to stop by for the check.***

- I will pick it up at the next Pack meeting.

Request submitted this _____ day of _____, 20_____.

Requesters Signature

Treasurer's Use Only.

Received: _____ Check# _____ Date Paid: _____

Amount paid: _____ Notes: _____